



Job Description for TLR 3 in English (Accountable to Head of Faculty)

<p>Roles and Accountabilities</p>	<ol style="list-style-type: none"> 1. Leader of a significant area of the faculty 2. Accountable for teaching and learning standards for a specific area. 3. Promoting and modeling excellence in teaching and learning 4. Promoting and representing the schools core values and assisting with the development of vision and direction 5. Performance manage staff if necessary and needed at the direction of the HOF 6. Development of new curricula for IB 		
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Responsibilities</p>	<p>Area</p>	<p>Details</p>	<p>Key working relationships</p>
	<p>Leadership to develop the highest standards of Teaching and Learning</p>	<ul style="list-style-type: none"> . Use monitoring, evaluation and data to raise standards in specific area of responsibility within the specific guidelines of faculty. . Promote and model good practice in the subject area. . Develop strategies for, and ensure continuity of, 'Assessment for Learning' in specific area of responsibility. 	<p>Head of Faculty Faculty</p>
	<p>Leadership to promote curriculum innovation and inclusion</p>	<ul style="list-style-type: none"> . In liaison with TLR 2 English, develop appropriate curriculum for different learner needs within specific area of responsibility. . In partnership with MFL, develop cross-faculty literature programme to support 'World Literature' teaching. . Provide, within Schemes of Learning, inclusion strategies. <p>Develop new courses at IB: literature and performance; literature and language with the HOF</p>	<p>Head of Faculty MFL Faculty TLR2 English</p>
	<p>Specific responsibility for post-16 curriculum development</p>	<ul style="list-style-type: none"> . Ensure INSET/CPD as appropriate to specific responsibility. . Ensure consistency within assessment standards and oversee all internal and external assessments. . Liaise with examination bodies and IB Coordinator and ensure that all examination requirements are understood and followed by faculty members. . Create enrichment opportunities to support teaching and learning and support school and faculty enrichment initiatives beyond the classroom. . In liaison with TLR2 English, ensure effective continuity between pre-16 and 	<p>Head of Faculty Faculty TLR2 English</p>

		post 16 curricula. . Ensure students and teachers have access to appropriate texts and resources. . To act as Head of Faculty when TLR 1 and TLR 2 are absent.	
Ideal Person Specification		. An enthusiastic leader and an innovative English teacher with the ability to implement new ideas and strategies in the curriculum. . A team player willing to lead change and able to deal with issues that arise from an environment of change. . Excellent organisational skills. . An effective communicator with good interpersonal skills. .Loyal member of WIS	

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